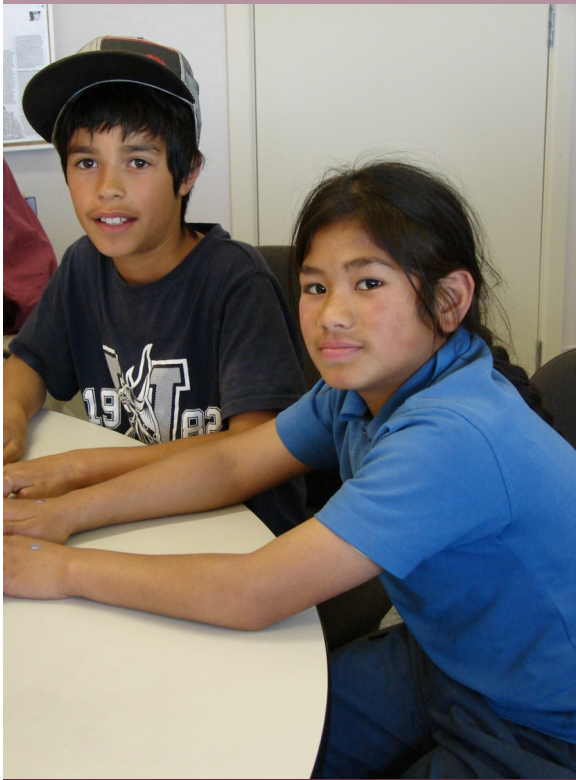
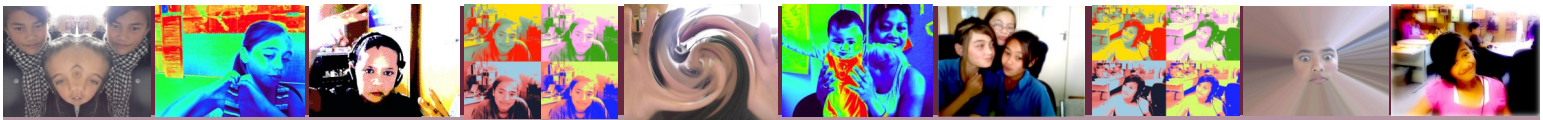


Marton and Surrounds ICT Hub Charitable Trust Board



Annual Report for year from 1 July 2011 to 30 June 2012

Improving computer access and computer skills in our community



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Acknowledgement of Funding

We would like to acknowledge and thank the following organisations and individuals for their financial contributions and non-financial support:

JBS Dudding Trust for \$10,000

Lottery Grants Board for \$4,000

TG Macarthy Trust for \$2,500

COGS for \$2,000

RDC's Community Initiatives Fund for \$1,337
(for birthday celebrations)

Land Based Training for \$500

In exchange for use as a training venue (24 half days pa), the Rangitikei District Council covers all venue and broadband expenses at the Marton ICT Hub (valued at \$9,600)

Damian Turner-Steele of Lynx Computing is our invaluable Tech Support and gifts one hour for each paid hour (gifted \$213)

Donations from individual Marton Hub users was \$2,380

Volunteers at Marton ICT Hub

Sandra Stevens, Hanae Nakaishi, Allan Barnes, Dean Harpur, Kim Smith, John Allen, Amber Norris, Cathie Wright, Andrew Craig, Desarae Rapana, James Thompson, Peter Medland, Kevin Field and Jae Weal have between them supplied 1,430 volunteer hours (worth \$18,593 at minimum wage)

Volunteers at Ratana ICT Hub

Wiremu Meremere, Arahi Hagger, Peta Hotu, Hurae Paki, Pauline Tamaparea, Dana Puketohe and Rangi Tamaparea have provided 1,670 volunteer hours worth \$22,545 at minimum wage).

Thanks





OUR GOAL

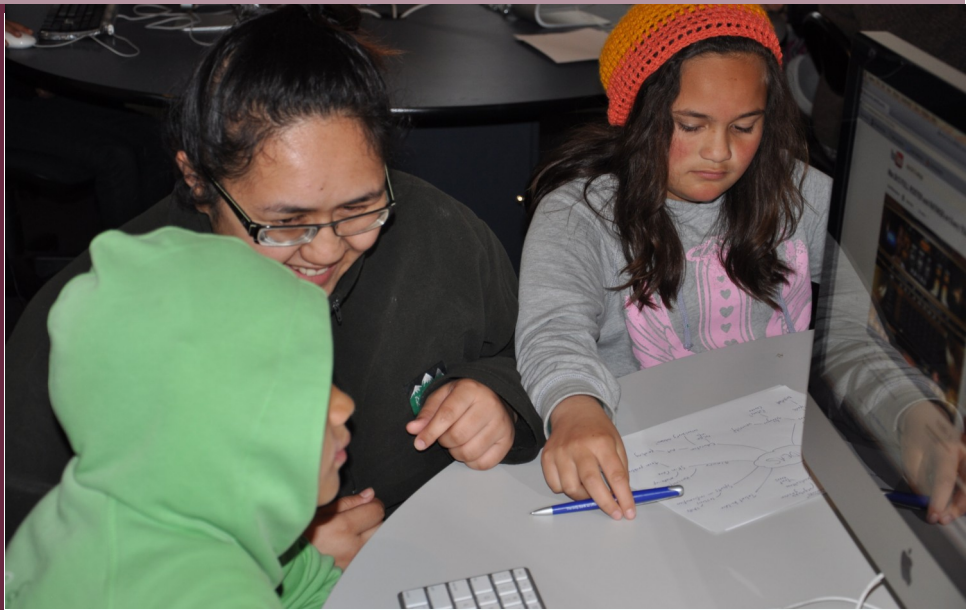
To address 'digital disadvantage'. We provide affordable and accessible services for adults and students without access to a computer or broadband internet at home. We also help people who do not have the skills to use computers or the internet, irrespective of their access.

TARGET AUDIENCE

Our target audience are people who are rural and isolated, young, older, low income, Maori or Pacifica.

WHAT ARE WE?

Marton has 12 and Ratana has 6 flash 21.5" iMac computers (with both Mac and Microsoft operating systems). We have headsets to reduce noise and also have printers, whiteboards, dataprojectors and screens.



What is Digital Literacy?

The 2020 Communications Trust in their Headlight Series defines an individual as digitally literate when they are:

- ⇒ Able to use digital devices to access and communicate information successfully
- ⇒ Able to improve and update digital skills in response to technology changes, without external training

The personal attitudes that demonstrate digital confidence include:

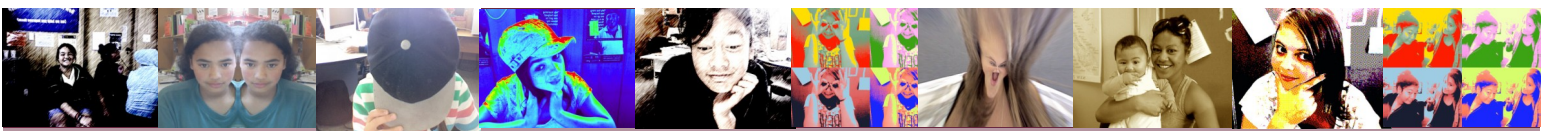
- ⇒ Critical/reflective use
- ⇒ Confidence to find and select the best digital tools for a specific purpose
- ⇒ Responsible use
- ⇒ Legal and ethical principles
- ⇒ Creative use

They define two major areas of attention for digital literacy in NZ:

While most NZers have the skills for basic on-line interaction, these have not been developed to the extent where they are able to apply the skills for new ways of working in business or the community.

The level of use and familiarity of digital technology and the internet is very uneven across New Zealand – with significant variations by age, ethnicity and geography

Computer Hubs like ours in Marton and Ratana are part of the solution. People can come into a friendly environment. They don't have the hassle of owning, maintaining and upgrading a computer. They can use ours for an hour a day, free of charge, with a person to sit with you and help, if/when you want it.



"Superb atmosphere to read and learn.
A need to assist rural taxpayers."
(Pamela, 50s)

"Since I don't have any internet
connection at home and this is
such an easy access to it, not just
for me but also for my children
who need it now with schooling so
it's very handy and helpful for the
community to keep up with
modern technology."
(Hereina, 30)

"I love the hub because Angela
always sticks up for others and
the hub is somewhere to have
fun." (Marama, 11)

"It's awesome because it's got
the internet. I hope you know
what I said, it rocks." (Eli, 9)



Quotes from Marton Hub users

"The Powerpoint workshop evolved from networking
between the Hub and Age Concern. We look forward to
networking in future with Angela. Very high standard
of community collaboration." (Anne, Age Concern)

"The hub is fantastic, run by great community leaders in this organization—their
commitment towards education via computers is world-class. The social benefits far
exceeds expectations and is a great outlet for minds thriving for information at the touch/
click of a button or mouse. Thank you for this free service. The Marton community owes a
lot of praise and support to those whom provide this necessity. Kia ora—Ka pai te mahi a
te whanau o Marton." (John, 38)

"Love it. Angela always welcomes users with a smile and good humour. I actually
bring my own laptop to update programmes as I only have dialup at home, so it's
good to come here to Marton ICT Hub for this. Kids are normally well behaved—
credit to Angela's persistence and parents upbringing." (Laura, 53)

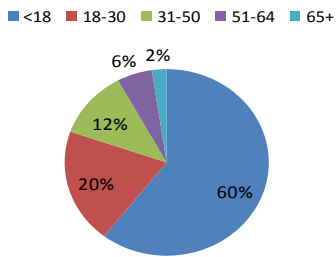
"Really friendly atmosphere and congeniality of
staff. Cool place to relax and do searching on
internet for various things and on-line shopping
etc. Also peace and quiet during school day
hours." (Rob, 50+)

"The hub is a very useful place. It gives people the opportunity to explore
the current situation about what's going on in our world through high
speed internet (Mac & Firefox etc). It also helps the unemployed to get
employed through their job search classes. It also provides access to use a
computer for an extended period of time." (Tanu, 24)



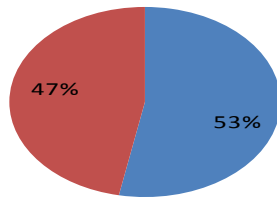
Improving computer access and computer skills in our community

Age

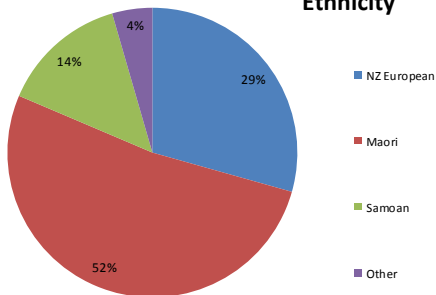


Gender

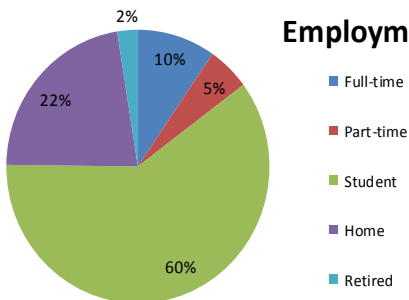
Male Female



Ethnicity



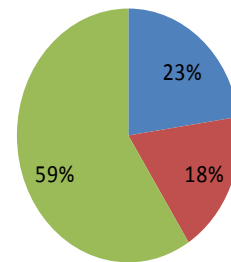
Employment



Who uses the Marton ICT Hub?

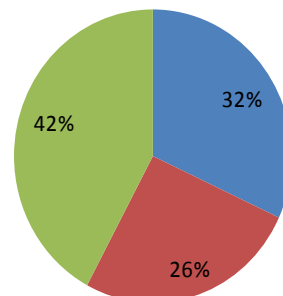
Access to Computer

Not at all Work or School or Library or Friends & Family Home



Access to Internet

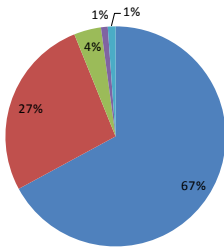
Not at all Work or School or Library or Friends & Family Home



Improving computer access and computer skills in our community

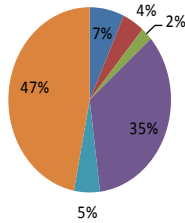
How often they use a computer

■ Daily ■ Weekly ■ Monthly ■ Once or Twice/Rarely ■ Never before

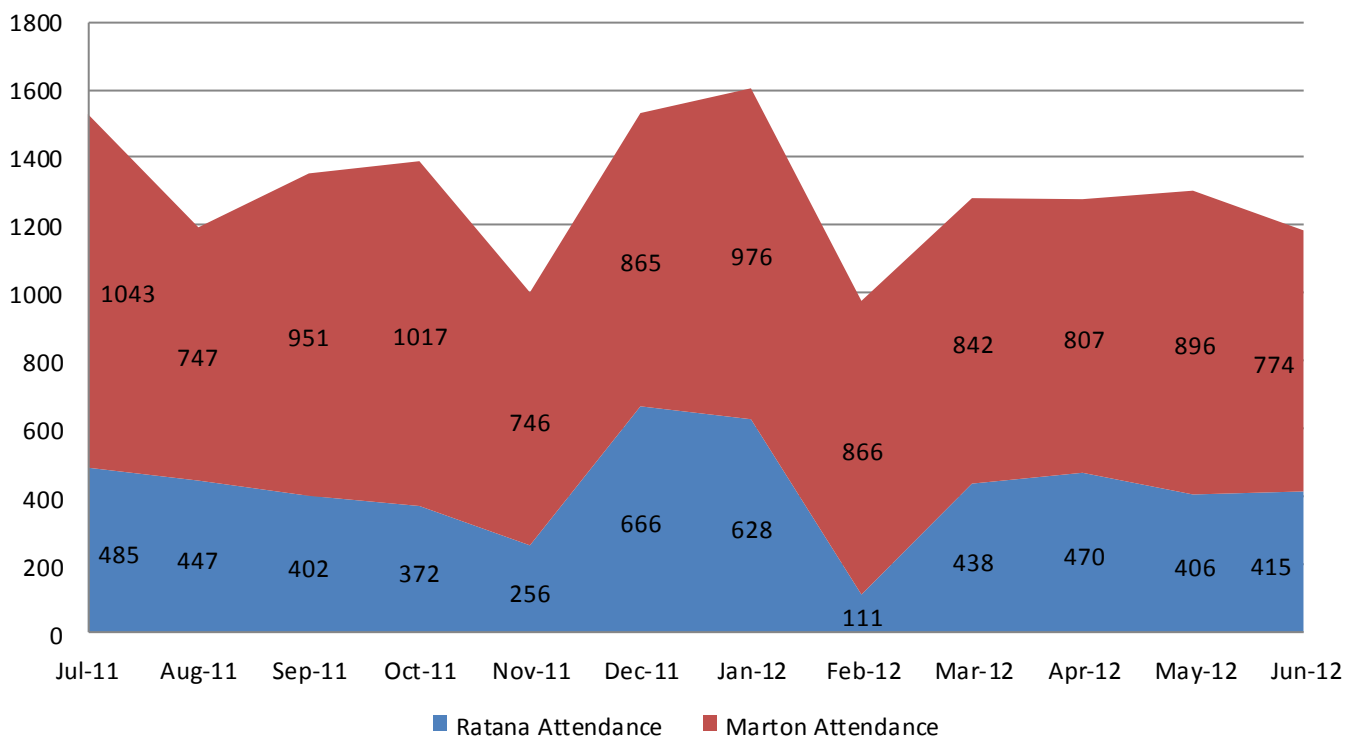


Skill Level of User

■ Beginner ■ Basic ■ Reasonable ■ Good ■ Advanced ■ Expert



Monthly Attendance at Ratana and Marton Hubs



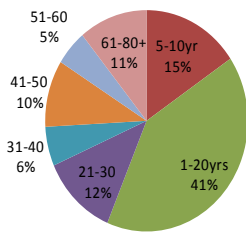
That's 15,626 attendances for the year—more than 1,000 each month

10,530 at Marton and 5,096 at Ratana

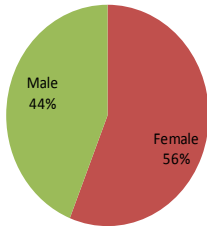
5,500 up on 10,126 attendances last year (6,761 at Marton and 3,365 at Ratana)

Improving computer access and computer skills in our community

Age Groups

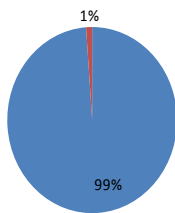


Gender



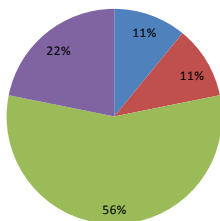
Ethnicity

■ Maori ■ Pakeha



Employment

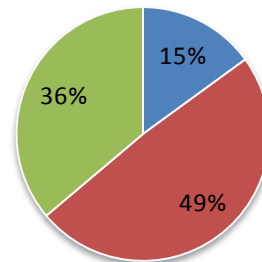
■ Employed ■ Retired ■ Students ■ Home



Who uses the Ratana ICT Hub?

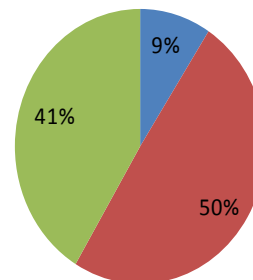
Access to Computer

■ Home ■ school/work ■ Not at all



Access to Internet

■ Home ■ School/work ■ Not at all



Improving computer access and computer skills in our community

Who are we?



Profile of Staff and Committee Members

1 July 2011 to 30 June 2012

Hub Trustees

Geoffrey Hipango (Chair) is a social worker based at Ratana.

Berys Cousins (Secretary) is involved with St Andrews Presbyterian Church.

Travis White (Treasurer) is the Community Development Officer based at Rangitikei District Council.

Vijeshwar Prasad is Head of the Computer Department at Rangitikei College and involved with the Festival of Cultures held annually in Marton.

James Allan is Chair of Project Marton.

Hub Staff

Puawai Hagger (Ratana Manager) arrived at Ratana thirty years ago and over the last twelve years has worked as an Archivist with the Ratana Community and Church, collating and digitising its 1918 to 1940 history.

Angela Coleman (Marton Manager) returned to live in Marton three years ago, to the town she grew up in, after 30 years away. As well as managing the Hub, Angela is Secretary of the Counselling Centre in Marton and Chair of the Marton & Districts Budget Service.





Angela Coleman

Marton Manager's Report

1 July 2011 to 30 June 2012

The Marton Hub has 12 iMac computers and serves a community of about 4,750 people, plus rural areas and surrounding towns such as Hunterville and Bulls. Puawai and I were recruited in August 2010 and this report covers our second year of operations.

Our long term financial sustainability remains our biggest concern, but both our attendance and user income has increased significantly since our first year. We are open six days per week, Mon to Sat, and our annual attendance is up from 6,761 to 10,530 (up by 55%). That's about 30-55 people using us each day we are open.

We continue to trial new sessions, but our most popular continue to be Computer Basics (451 attendances this year, up 124% from 201) and Job Hunting (217 attendances, up 114% from 101). 270 school children attended the weekly homework night, 88 people have received other training, 20 attended Study Support and we hosted 117 RDC/Emergency staff for training. Most of our teaching sessions are done one-to-one, at the learners own pace and with a particular project in mind.

We are for everybody, not just young people and our age profile reflects that. Last year 70% of our attendance was <18, but this year it's down to 60%. 8% of our users are over 50 and that's 831 visits for the year.

Our bookings income this year is up to \$367, still modest, but up 133% from \$157 last year. We have introduced concession cards where users pay \$2 for any hours over their free one each day, and our donations for the year are \$2,880, up 214% from \$917 last year. Professional fees earned by me for computer expertise and off-site training has earned \$1,400, up from nil.

Our user generated income remains modest and we rely on grant and trust funding to pay for myself and Puawai to deliver 21 hours each as managers per week. Last year, I applied for \$64,600 of such funding, which raised \$19,837 in the year. Applications have this year been submitted for \$155,000 to seven agencies, and we await the results to be reported in our next annual report.





Angela Coleman



Marton Manager's Report (page 2)

1 July 2011 to 30 June 2012

We appear regularly in our local newspapers. The District Monitor includes extracts from our weekly newsletter at no cost, and the Monitor, Rangitikei Mail and Wanganui Chronicle cover any special events or announcements. We celebrated our first birthday in November 2011 and again hosted His Worship The Mayor, Chalky Leary with cups of tea and banana cake. The volunteers and I celebrated Volunteer Awareness Week at the Marton Library in June 2012 and got our picture in the paper.

I offer a big thank you to our volunteers who keep the doors open. During the year we delivered 275 daily open sessions and 213 teaching sessions. We have a large number of people who provide a small number of hours, but I want to particularly thank Sandra Stevens and Allan Barnes who provided a huge contribution at the beginning of this year, to Kim Smith for his reliability throughout the year, and to John Allen, Kevin Field and Jae Weal for their help at the end of this year.

Computers are integral to modern life and the Hub strives to collaborate with other local groups to share the benefits of this wonderful facility. During the year we have collaborated with Age Concern (life stories and powerpoint training), Marton Seniornet (which is planning to wind up in coming months), our two local adult training providers, Land Based Training (job hunting) and ICENZ (extra computer time for literacy training), Rangitikei Community Transport Survey (recording data), HYPE Academy (preparing young people for employment) and Youth Club, WINZ (helping job hunters), Genealogy group, Ngati Apa (skills for their whanau ora group), Creative Courtyard (day base for people with intellectual disabilities), Rangitikei Tourism, and Project Marton (including support for Time Banking).

Puawai and I were also very grateful for the opportunity to attend the first NetHui held in Auckland in July 2011. IT moves along at a very fast rate and it proved a great opportunity to network with others and to think and plan the Hubs' future strategic directions.



Puawai Hagger



Ratana Manager's Report

1 July 2011 to 30 June 2012

The Ratana Hub is located in the old Post Office next to the Marae. The six computers serve the Ratana township of just 360 residents (with one general store, the Church & Marae) as well as the surrounding Whangaehu and Turakina districts. It is very different to its partner in Marton, working independently of the District Council/Library and Aotearoa People's Network. This independence means that this Hub must pay for its rent, power, phone and broadband bill, using funds that could be used to update technology at Marton and Ratana. Our biggest difficulty has been our Telecom internet provider which will not supply more than 60G per month for the whole community, which means we have to often go offline at the end of each month.

The benefits however are that the community has taken ownership, volunteers control the opening hours and groups gravitate into the Hub with their preferred helper. The natural rotation of volunteers welcomes in different community groups. Age groups range from 80 years to 2 years old. Special programmed PC's are in the corner for the 2-4 year olds and the 80 year olds expect the HD camera to Skype the Mokopuna. It's a family affair.

Having been open for 18 months, Ratana residents have become used to the Internet being accessible and immediate. We are now focusing on moving to the next level, using that technology to improve social cohesion and develop an economic base. That comes in four main areas:

Communication

- Monthly community meetings, billboard, radio station, recording studio, video green room, movie camera, still camera and scanner

Information

- Knowledge sharing, online access, newspapers, websites, facebook, digitized history, education resources and sharing skills through YouTube clips.

Improving computer access and computer skills in our community



Puawai Hagger



Ratana Manager's Report (page 2)

1 July 2010 to 30 June 2011

Building Skills

- The community has taken ownership and is motivated and excited to be involved in every step of this process.

Building capacity

- Under the umbrella of Land Based Training, community groups are developing their own learning resources, empowering innovation and creativity ie apps for learning

Our major success this year has been the setting up of a radio station, Radio Morehu 88FM. We have been transmitting to our local community since mid 2012 and the next phase is to fully set up the recording studio with recording software on the Hub computers to inspire budding musicians.

The Ratana Church has 65,000 followers and will celebrate its 100th anniversary in 2018. It is one of the largest Ahi Kaa in New Zealand with a new residential housing subdivision. The challenge is for Ratana to use its unique strengths and asset base to translate into economic value. The local school, Te Kura o Ratana gets its ultra fast fibre optic cabling in February 2013.

The government has invested \$1.5billion in the Ultra Fast and Rural Broadband initiatives and the Ministry of Education has invested \$365million into its Network for learning. This hub is providing free access and is now working to extend that.

The Hub does need philanthropic funding for the next few years, but it's the best way for this community to move beyond the freezing worker culture of the last 100 years to a more knowledge based and mobile technology.

Ratana's future is digital media and the process has started.

Annual Statements of Financial Performance and Financial Position



AUDITOR'S REPORT

To the Members and Trustees of the Marton and Surrounds ICT Hub Charitable Trust

I have audited the financial reports on pages 1 to 4. The financial report provides information about the past financial performance of the Trust and its financial position as at 30 June 2012. This information is stated in accordance with the accounting policies set out on page 4.

The Trustee's Responsibilities

The Trustees are responsible for the preparation of the financial report, which fairly reflects the financial position as at 30 June 2012, and the results of operations and cash flows for the year ended on that date.

Auditor's Responsibilities

It is my responsibility to express an independent opinion on the financial report presented by the Trustees and report my opinion to you.

Basis of Opinion

An audit includes examining, on a test basis, evidence relevant to the amounts and disclosures in the financial report. It also includes assessing:

- The significant estimates and judgements made by the Trustees in the preparation of the financial report, and
- Whether the accounting policies are appropriate to the Trust's circumstances, consistently applied and adequately disclosed.

I conducted my audit in accordance with New Zealand Auditing Standards. I planned and performed my audit so as to obtain all the information and explanations which I considered necessary in order to provide me with sufficient evidence to obtain reasonable assurance that the financial report is free from material misstatements, whether caused by fraud or error. In forming my opinion I also evaluated the overall adequacy of the presentation of information in the financial report.

Other than in my capacity as auditor I have no relationship with or interests in the Marton and Surrounds ICT Hub Charitable Trust

Email: angela.hobden@xtra.co.nz

PO Box 8014, Hokowhitu
Palmerston North 4446

Phone: 06 357 4255 Mob: 021 408 043

Annual Statements of Financial Performance and Financial Position

Unqualified Opinion

I have obtained all the information and explanations I have required.

In my opinion, the Statement of Financial Position and the Statement of Financial Performance respectively give an accurate view of the financial position of the Marton and Surrounds ICT Hub Charitable Trust as at 30 June 2012 and the results for the year ended on that date.

My audit was completed on 15th October 2012 and my unqualified opinion is expressed at that date.



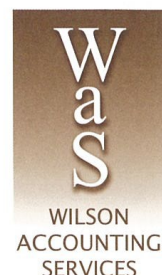
Angela Hobden BCom.CA.
Palmerston North
15 October 2012

Annual Statements of Financial Performance and Financial Position

THE MARTON AND SURROUNDS ICT HUB CHARITABLE TRUST

STATEMENT OF FINANCIAL PERFORMANCE

FOR THE YEAR ENDING 30th JUNE 2012



<u>2011</u>		<u>2012</u>	<u>2012</u>
\$		\$	\$
	REVENUE		
133,483	Grant t/f from RDC	54,234	
24,422	Assets t/f from RDC	-	
-	RDC - Community Initiatives Grant	1,337	
8,500	Powerco Wanganui Trust	-	
-	JBS Dudding Trust	10,000	
-	NZ Lotteries Grant Board	4,000	
-	TG Macarthy Trust	2,500	
-	Internal Affairs - COGS Grant	2,000	
917	Donations	2,498	
-	Donation - Land Based Training	500	
-	Professional Fees	1,400	
158	Facility Hire	368	
360	Interest Received - Net	328	
<u>167,840</u>			79,165
	Less EXPENSES		
-	Accountancy Fees	575	
-	Audit Fees	230	
1	Bank Charges	-	
299	Computer expenses	906	
913	Consumables	-	
1,210	Electricity - Ratana	734	
4,065	Fit out - Marton	-	
12,723	Fit out - Ratana	425	
32	General	595	
2,002	Marketing and Publicity	357	
1,134	Printing and Stationery	1,931	
300	Rates - Ratana	395	
364	Recruitment Costs	-	
498	Rent - Ratana	997	
500	Repairs and Maintenance - Marton	296	
-	Repairs and Maintenance - Ratana	759	
2,124	Technical Support	213	
1,431	Telephone, Tolls & Internet - Ratana	2,152	
-	Training & Development	1,020	
34,400	Wages - Marton Hub Manager	31,800	
9,450	Wages - Ratana	28,140	
<u>71,446</u>			71,525
<u>\$ 96,394</u>	NET OPERATING SURPLUS/(DEFICIT)		<u>\$ 7,640</u>

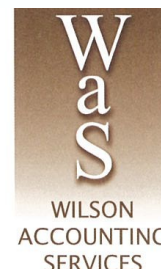


The financial statements should be read in conjunction with the notes on pages 4 and the attached audit report.

Page 1 of 4

AS

Annual Statements of Financial Performance and Financial Position



THE MARTON AND SURROUNDS ICT HUB CHARITABLE TRUST

STATEMENT OF FINANCIAL POSITION

AS AT 31st MARCH 2012

<u>2011</u> \$		<u>2012</u> \$	<u>2012</u> \$
	<u>CURRENT ASSETS</u>		
1,338	Westpac - Cheque Account	55,045	
21,536	Westpac - Savings Account	5,702	
30,233	Rangitikei District Council	-	
<u>53,107</u>			60,747
	<u>NON CURRENT ASSETS</u>		
43,287	Plant & Equipment		43,287
<u>\$ 96,394</u>	<u>TOTAL ASSETS</u>		<u>\$104,034</u>
	<u>CURRENT LIABILITIES</u>		
<u>\$ -</u>	<u>TOTAL LIABILITIES</u>		<u>\$ -</u>
	<u>EQUITY</u>		
-	Opening Balance	96,394	
96,394	Net Surplus/(Deficit)	7,640	
<u>96,394</u>	Closing Balance		104,034
<u>\$ 96,394</u>	<u>TOTAL LIABILITIES & EQUITY</u>		<u>\$104,034</u>

Chairperson

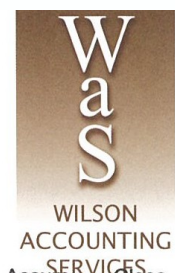
Treasurer



The financial statements should be read in conjunction with the notes on pages 4 and the attached audit report.

Annual Statements of Financial Performance and Financial Position

THE MARTON AND SURROUNDS ICT HUB CHARITABLE TRUST PROPERTY, PLANT AND EQUIPMENT SCHEDULE FOR THE YEAR ENDING 30th JUNE 2012



	<u>Date</u>	<u>Cost</u>	<u>Open</u> <u>Bk Value</u>	<u>Addn/</u> <u>(Sales)</u>	<u>Depn</u> <u>Rate</u>	<u>Years</u> <u>Depn</u>	<u>Accum</u> <u>Depn</u>	<u>Close</u> <u>Bk Value</u>
<u>PLANT & EQUIPMENT</u>								
3x Round Tables	Mar-10	2,947	-	2,947	15.6% DV	-	-	2,947
12 Imac 21.5"	Apr-10	24,612	-	24,612	60.0% DV	-	-	24,612
Viewsonic Projector	May-10	1,005	-	1,005	30.0% DV	-	-	1,005
13x EVO Chairs	May-10	2,834	-	2,834	19.2% DV	-	-	2,834
CLR Laserjet	May-10	678	-	678	40.0% DV	-	-	678
MacBook Pro	May-10	1,606	-	1,606	50.0% DV	-	-	1,606
4x Apple iMac 20"	Sep-10	3,356	-	3,356	50.0% DV	-	-	3,356
1x Apple iMac 20"	Sep-10	450	-	450	50.0% DV	-	-	450
8x Avant Chairs	Oct-10	569	-	569	16.0% DV	-	-	569
MacBook 13"	Oct-10	1,472	-	1,472	50.0% DV	-	-	1,472
Viewsonic Projector	Nov-10	1,635	-	1,635	25.0% DV	-	-	1,635
HP Colour Laserjet	Nov-10	708	-	708	40.0% DV	-	-	708
1x iMac 20"	Feb-11	1,415	-	1,415	50.0% DV	-	-	1,415
TOTAL ASSETS		43,287	-	43,287		-	-	43,287



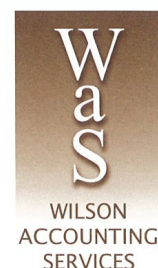
The financial statements should be read in conjunction with the notes on pages 4 and the attached audit report.

Annual Statements of Financial Performance and Financial Position

THE MARTON AND SURROUNDS ICT HUB CHARITABLE TRUST

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDING 30th JUNE 2012



1 STATEMENT OF ACCOUNTING POLICIES

REPORTING ENTITY

The Marton and Surrounds ICT Hub Charitable Trust was set up under a Deed of Trust dated 28th July 2010. The Trust was incorporated under the Charitable Trusts Act 1957 on 8th September 2010 and registered as a charitable entity under the Charities Act 2005 on 17th February 2011.

The financial statements has been prepared in accordance with generally accepted accounting practice.

The entity qualifies for differential reporting as it is not a large entity and as such has taken advantage of all differential reporting exemptions.

MEASUREMENT BASE

The measurement base adopted is that of historical cost. Reliance is placed on the fact that the Trust is a going concern. Accrual accounting concepts have not been adopted.

SPECIFIC ACCOUNTING POLICIES

The following specific accounting policies which materially effect the measurement of financial performance have been applied :-

Property, Plant and Equipment

All assets are recorded at cost but as the entity is a charitable entity they have not been depreciated.

Goods and Services Tax

The entity is not registered for GST therefore all income and expenditure items are inclusive of GST.

CHANGES IN ACCOUNTING POLICIES

There have been no significant changes in accounting policies. All policies have been applied on bases consistent with those used in previous years. The 2011 comparatives include activities prior to the commencement of trading as a separate entity charitable trust. The balance of funds and assets held by the Rangitikei District Council, offset by the grants from whence they originated were transferred to the Trust and had the effect of inflating the income and assets purchased prior to commencement.

2 LEASE COMMITMENTS

Amounts due under non-cancellable operating leases are:-

	<u>2011</u> \$	<u>2012</u> \$
less than one year	1,210	1,210
between one and two years	1,210	2,419
between two and five years	2,621	202
greater than five years	-	-
	<u>5,041</u>	<u>3,831</u>



The financial statements should be read in conjunction with the attached audit report.

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OUR KAUPAPA

There are many adults who are not using broadband connections and services. They cite factors such as access, relevance, lack of digital literacy skills and cost among the reasons they have not become adopters of high-speed Internet and digital media. They may see media as “just entertainment” and have declared themselves “not computer people.” They may be intimidated by technology and unsure of where to start or how to use it. By opting out, they are missing out on the opportunity to use digital media to enhance daily life. To accommodate often busy lives, adults need flexible, short-term and drop-in programmes, catered to their needs, where they can explore and learn, supported by knowledgeable and supportive assistants who offer just-in-time learning strategies. Most people learn new digital skills from a combination of trial-and-error strategies along with an “elbow-to-elbow” friend who offers appropriate help and support when needed. That’s what we provide.



Improving computer access and computer skills in our community

Marton and Surrounds ICT Hub Charitable Trust Board

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Marton 4710
Ph 06 327 0092
Mob 021 1234 727
Email: marton.ict.hub@gmail.com

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Ratana 4581

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Incorporated Society since 10 September 2010 (2540216)

Registered Charity since 17 February 2011 (CC46184)

Bank Details: Westpac, Marton 03 0683 0209259 000

www.ict hub.org.nz