

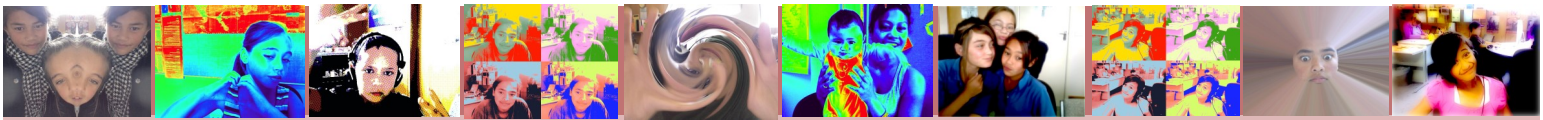
# Marton and Surrounds ICT Hub Charitable Trust Board



## Annual Report

for year from 1 July 2021 to 30 June 2022

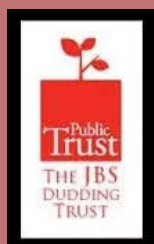
Improving computer access and computer skills in our community



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## A Big Thanks to



## Acknowledgement of Funding

We acknowledge and thank the following organisations and individuals for their financial contributions and non-financial support:

NZ Lotteries Grants Board for \$20,000

JBS Dudding Trust for \$15,000

TG Macarthy Trust for \$5,000

COGS for \$3,000

In exchange for using the Hub for training and Civil Defence, the Rangitikei District Council covers all venue and broadband expenses at the Marton ICT Hub (valued at \$9,600)

Donations from individual Marton Hub users was \$561  
(a lot for people without much money)

Damian Turner-Steele provided technical support and Rick Coleman worked on the Hub's website this year without payment

### Volunteers at Marton ICT Hub

Sandra Stevens, Kim Smith, Joanne Maraku, Maru Joseph Jacobs, Richard Beagley and Kevin Burns have between them supplied 502 volunteer hours (worth \$10,632 at minimum wage)

### Volunteers at Ratana ICT Hub

More volunteer hours provided by Arahi Hagger, Dana Puketohe with Community Courses, Lequan Meihana with online radio and Medley Walker-Grace running online store for Church Tohu

In addition, Rashmi Naratajan and Lequan Meihana as employees of the Rangitikei District Council have surveyed the community and delivered computer classes at Marton and Ratana Hubs





## OUR GOAL

To address 'digital disadvantage'. We provide affordable and accessible services for adults and students without access to a computer or broadband internet at home. We also improve skills for all, giving advice on what to buy (phone, tablet or desktop) and how to get the best out of the internet and their digital device.

## TARGET AUDIENCE

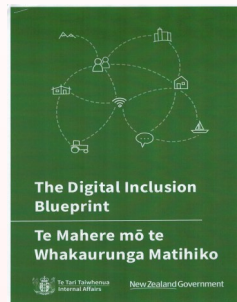
Our target audience are people who are rural and isolated, young, older, low income, Maori or Pacifica.

## WHAT ARE WE?

Marton has 12 and Ratana has 6 flash 21.5" iMac computers (with both Mac and Microsoft operating systems). We have headsets to reduce noise and also have printers, whiteboards, smart TV and screens.



Ratana Hub



## Digital Inclusion—why it matters?

The government released its Digital Inclusion Blueprint in March 2019. It looked at digital inclusion through a Maori lens, explained why it was important, the barriers to digital inclusion and clearly defined the main features of digital inclusion. Our computer hubs are well placed to address all four elements of digital inclusion.

- ✓ NZers need **motivation**, they need to understand how the internet and digital technology can help them, and consequently have a reason to engage.
- ✓ NZers need **access** to digital devices, software and content they can afford. It includes connectivity, affordability and accessibility.
- ✓ NZers need **skills**, the know-how to use the internet and digital technology in ways that are appropriate and beneficial.
- ✓ NZers need to **trust** in the internet and online services. They need the digital literacy to manage their information and avoid scams and harmful information.

"The vision: that all of us have what we need to participate in, contribute to and benefit from the digital world"

Improving computer access and computer skills in our community



# Digital Inclusion

- Motivation
- Access
- Skills
- Trust

## What does Citizen's Advice Bureau say about Digital Exclusion in New Zealand?

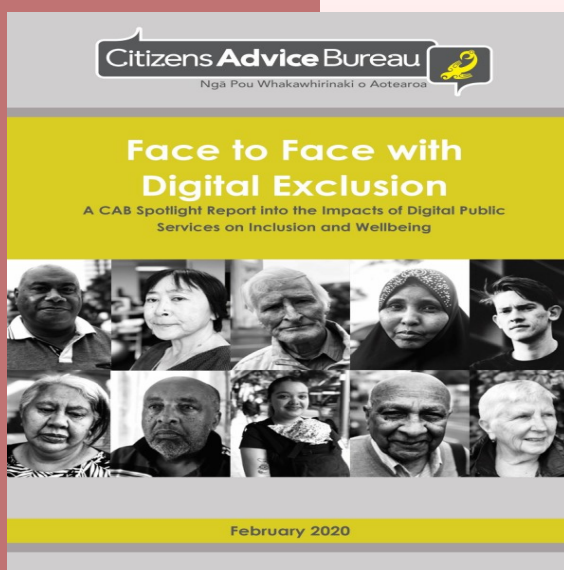
Consistent with the Hub's experiences

"Because digital inclusion doesn't exist in a void, we must link in closely with other initiatives, including building a digital economy, digital rights, data sovereignty and the future of work. It's important that we learn from each other, so all NZers thrive in this digital era"

Paul James, Government Chief Digital Officer in [The Digital Inclusion Blueprint](#)

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## A snapshot of digital exclusion

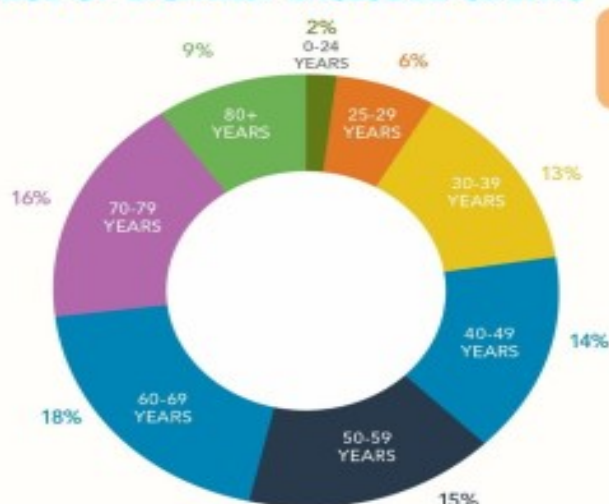
In a three-month period, CAB volunteers recorded 4,379 enquiries where the client was experiencing digital exclusion. This equates to 10% of all clients during this period. These clients faced barriers to participating fully in society because of information and services being online.

**4,379**  
FOUR THOUSAND THREE  
HUNDRED AND SEVENTY-NINE

clients recorded as  
**digitally  
excluded**  
in a three- month period

Sometimes this was about a lack of access to a computer or the internet, but was also frequently about a lack of digital skills or confidence, and a broader range of barriers relating to literacy, language, finances and disability. For others it was a matter of choice, and the difficulties faced when wanting to interact offline in an increasingly online world.

### AGE OF DIGITALLY EXCLUDED CLIENTS



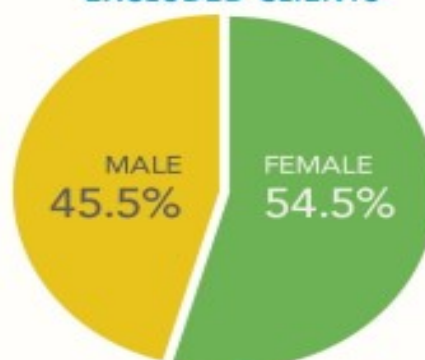
*"Digital exclusion is being experienced across age groups."*

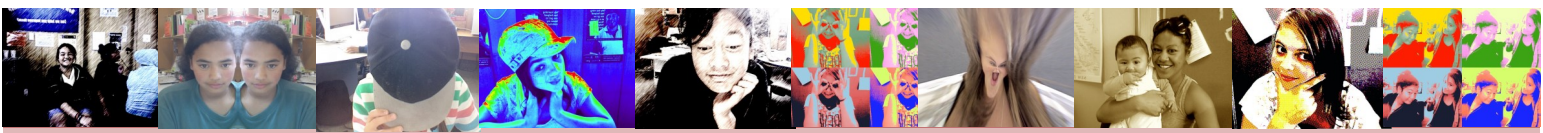
Digital exclusion is experienced by clients across age groups. While older people are clearly represented amongst those who are digitally excluded, younger people also face difficulties because of information and services being online.

People of all genders experience digital exclusion.\* It is more common for CAB clients experiencing digital exclusion to be female, but we note that the proportion of digitally excluded clients who are male is greater than the proportion of male clients generally (45.5% digitally excluded versus 40% all male clients in the same period).

\*We acknowledge that digital exclusion is also something that may be experienced by people who identify as gender diverse and transgender. People identifying with these gender profiles are currently a small percentage (<1%) of overall enquiries received by the CAB and were less than 0.02% of those recorded in this data set.

### GENDER OF DIGITALLY EXCLUDED CLIENTS





“Angela did my CV for me. I found this invaluable as I had no idea how to do it myself. She was very helpful and took all the stress away. She made the experience enjoyable. I highly recommend her to others”

Carol, 60



## Quotes from Marton Hub users

“We have been struggling with using cell phones. Angela has been very helpful in a patient and cheerful manner. We have learnt new ideas and with practice hopefully we can master new technology. Angela has encouraged us to come back for more lessons. This is a great service for Marton residents especially seniors. Thank you!”

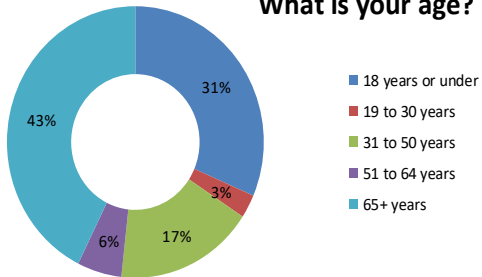
Allan, Senior

“We may have missed out then, but elderly ignorant retired and able with no plan, but endless time B4 us. The Hub has created the incentive and opportunity for learning in an environmental setting of warmth and exceptional for us who hunger for and are reaching out for the same objective of knowledge and achievement ... to learn all about computers to link them to the otherwise outside world, but also learn skills enabling them to engage and speak with family's around the globe”

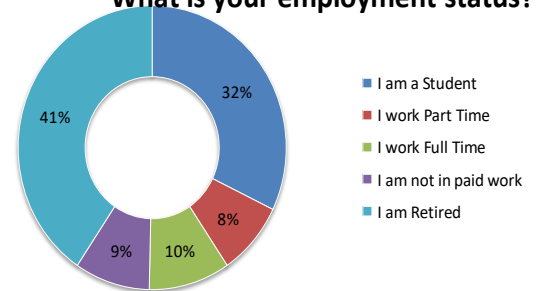
Douglas, Senior



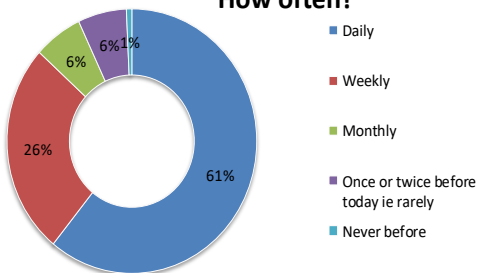
### What is your age?



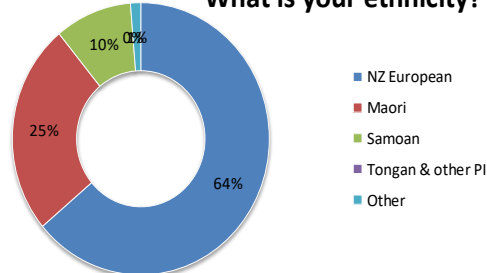
### What is your employment status?



### How often?



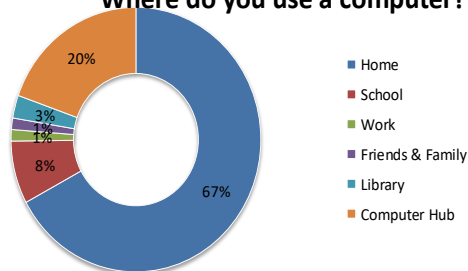
### What is your ethnicity?



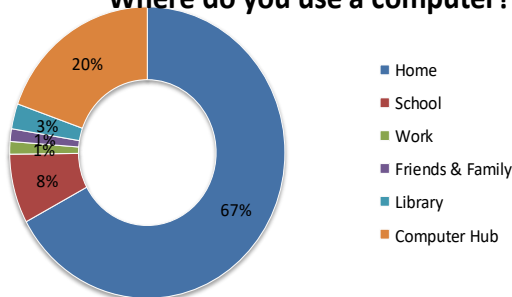
## Who uses the Marton Hub?

In the last year we have had 359 attendances and 143 (40%) completed our online anonymous survey using a Google Form. Training groups, community meeting participants, RDC staff, and others with private bookings do not complete the survey.

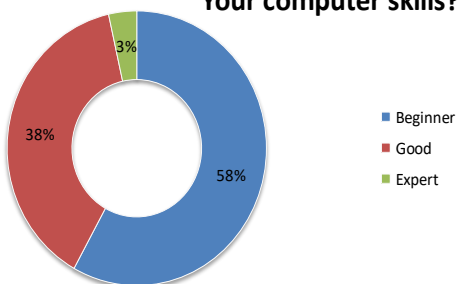
### Where do you use a computer?



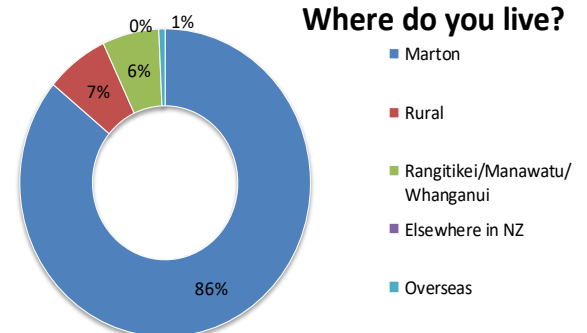
### Where do you use a computer?



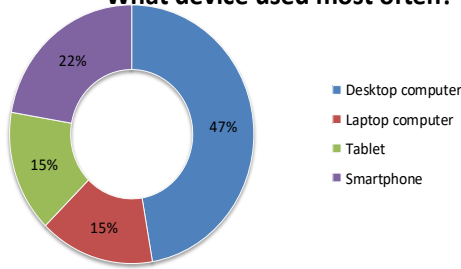
### Your computer skills?



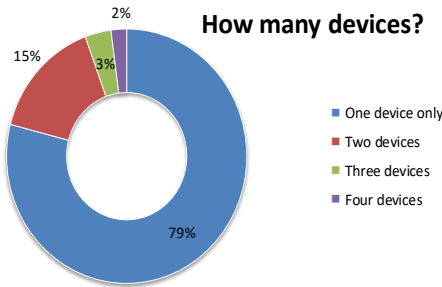
### Where do you live?



### What device used most often?



### How many devices?



At Marton it's 359 attendances for the year, with an estimate of say 100 at Ratana, that's about

**460 attendances this year**

Comparison with previous years:

1,150 in 20-21 (957 Marton & 200 Ratana)

1,600 in 19-20 (1,306 & 300)

3,500 regular in 2018-19 (3,000 & 500)

and 8,000 for Ratana 100th celebration

3,200 in 2017-18 (2659 & 500 & 40 in Hunterville)

4,000 in 2016-17 (3,034 & 1,000)

4,500 in 2015-16 (3,563 & 1,000)

6,000 in 2014-15 (4,344 & 1,500)

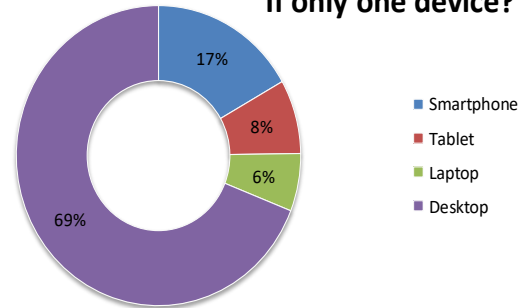
10,000 in 2013-14 (6,869 & 3,000)

13,000 in 2012-13 (9,415 & 3,618)

15,500 in 2011-12 (10,530 & 5,096)

and 10,000 in our first year (6,761 at Marton & 3,365 at Ratana)

### If only one device?



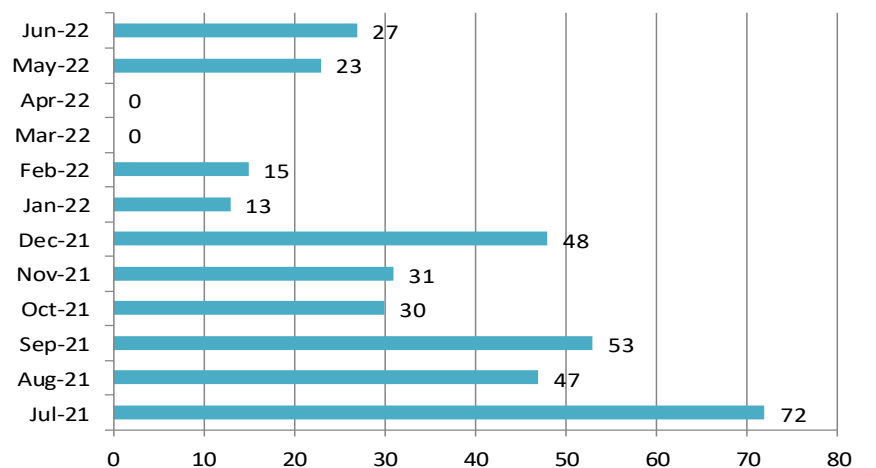
## Device changes over time

Desktops is still used most often and down to 47% (having ranged between 69% & 48%), Laptops up to 15% (range 19% to 11%), Tablets up to 15% (range 15% to 6%) and Phones up to 22% (range 22% to 13%).

The trend of our customers slowly getting fewer devices has continued this year. Those with 4 are down to 2% (range 2% to 15%), those with 3 are up to 3% (range 1% to 3%), those with 2 are up to 15% (range 2% to 15%) and those with only 1 device are down to 79% (range from 93% to 78%).

The stats if only one device have remained surprisingly consistent over 5 years. This year its 69% just using a desktop only (having ranged between 70% and 61%), 6% just using a laptop (range 19% to 6%), 17% just using a smartphone (range 17% to 13%) and 8% just using a tablet (range 11% to 4%).

## Monthly Attendance at Marton Hub



### Age

Under 18s are seriously down on 31% (range over 12 years is 31% to 63%) , 19 to 30yo are consistent on 3% (range is 3% to 22%) , 31 to 50yo are up on 17% (range is 11% to 18%), 51-64 is consistent on 6% (range from 4% to 11%) and 65+ are seriously up to 43% (range from 4% to 43%) .

### Ethnicity

This year, it's 64% NZ European, 25% Maori, 10% Samoan, and 1% Other

Over 12 years, the average proportion of NZ European is 40% (range 27%-64%), of Maori it's 40% (range 25%-52%), of Samoan/Other Pacifica its 20% (range 11%-30%) and all others its 6% (range 1% to 10%)

These stats are Marton only, 95%+ of Ratana attendances would identify as Maori

### Employment Status

Students are down to 32% (range over 12 years is 32% to 69%), full time work is level on 10% (range is 7% to 15%), part time work is level on 8% (range 4% to 13%), not is paid work is level on 9% (range 8% to 26%), retired is up significantly to 41% (range 2% to 41%)

### Access to Computer and Broadband

Having a home computer is up on 67% (range 35% to 67%), using one outside the home down to 13% (range 13% to 49%) and only using the Hub is down to 20% (range 14% to 36%)

Having broadband at home is level at 70% (range 9% to 70%), using one outside the home is down to 10% (range 10% to 50%) and only using the Hub is up on 20% (range 16% to 41%)



## What do the stats say and how are they changing over the years?

Overall attendance was down further from 2020-21, but what is most surprising is probably the consistency of the statistics over the last 12 years, with fairly minor shifts up and down. Our lower overall attendance can be put down to Covid. The Government and then RDC kept us closed for 12 weeks, there were restrictions on numbers in the room. Customers just did not want to come unless they had an urgent issue they needed resolved. We lost a large number of <18yo and gained significant older people and skewed significantly more NZ European than usual. We had very few novice users this year, only 1 person (1%) who have never used a computer and 9 (6%) who rarely use a computer ie once or twice before today. Proportionally, our 65+ are seriously up from 16% two years ago to 43% now and our under 18yo are significantly down from 61% two years ago to 31% now. 70% of our customers have broadband at their home, matching the highest ever the same as last year.

A common scenario is helping those who want advice on what to purchase, or recently purchased or received a family laptop or tablet. We see more smartphones and tablets, then laptops and desktops. We love turning them into competent users and dealing with those pesky error messages.



## Who are we?

1 July 2021 to 30 June 2022

## Profile of Staff and Committee Members

### Hub Trustees

**Charlie Rourangi** (from April 2018 to May 2022) representing the Ratana Community Board

**Nardia Gower** (from December 2020) is the Community Development Coordinator and Strategic Advisor – Rangatahi / Youth for the Rangitikei District Council. Nardia represents the Rangitikei District Council.

**Rowland Harrison** (from May 2019) representing Project Marton and Director of 3DimageVu in Marton. Rowland has been the Chair since May 2019.

**Robyn Surville** (from December 2020) Social Sciences teacher representing Rangitikei College

**Jenayre Lissington** (from Dec 2017) as non-Trustee Treasurer.

**Rashmi Natarajan**, RDC Digital Engagement Coordinator (from March 2021 to June 2022)

**Lynda Hunter**, RDC Library Coordinator joined the committee as non-Trustee members (from Dec 2021)

### Hub Staff

**Puawai Hagger** (Ratana Manager) arrived at Ratana forty years ago and over the last twenty years has worked as an Archivist with the Ratana Community and Church, collating and digitising its 1918 to 1940 history.

**Angela Coleman** (Marton Manager) returned to live in Marton thirteen years ago, to the town she grew up in, after 29 years away. As well as managing the Hub, Angela is Secretary of the Counselling Centre in Marton and Treasurer of the Marton & Districts Historical Society and Rangitikei Shearing Sports. She became the Attendance Advisor (previously Truancy Service) for the southern Rangitikei in February 2013. Angela is Manager of Marton Hub and non-Trustee Secretary.

### Entity Structure

The Board has a minimum of 4 trustees, nominated by Ratana Community Board, Project Marton, Rangitikei District Council and Rangitikei College. They elect a Chair among themselves and appoint a Secretary and Treasurer among themselves or from non-trustee members. The governance board has a management contract with the Marton Hub Manager for 21 hours per week and where funds permit, with Ratana Hub Manager. All other support is provided on a voluntary basis.

## Marton Manager's Report

The Marton Hub has 12 iMac computers and serves a community of about 5,200 people, plus rural areas and surrounding towns of Hunterville and Bulls. Puawai and I were recruited in August 2010 and this report covers our twelfth year of operations, a huge achievement in itself.

The Hub's opening days and attendance was even more affected by Covid than the previous year with full closure from 12 Feb to 5 May 2022 (12 weeks). The Hub remains hugely reliant on our volunteers and they are our heart and soul. Despite closures, we were open 118 days this year, with one to one teaching on Thursdays and 11 training sessions. In our first year, volunteers delivered 665 hours, then 1,430 hours, 2,555, 2,028, 2,978, 3,360, 1,563, 1,598, 2,448, 1,748 and 1,092 hours. This year, 6 volunteers delivered 501 hours managing the Hub. That is an incredible contribution—at minimum wage, worth \$10,632. Our longest serving volunteer remains Kim Smith, who has been with us since July 2012 and supplied 330 hours this year and was our most active volunteer. Sandra Stevens provided 101 hours. Thanks to UCOL and Nga Wairiki Ngati Apa, I delivered another 10 week Computer Basics course (August to Oct 2021) and the Hub Trust is receiving that tutor income.

Our financial sustainability was challenged in 2020, when our cash reserves went down by \$14,000. Having reasonable reserves and with ongoing frugality we have built reserves back to \$24,000 this year. We really deliver to our community. We try to be open five days a week, Mon to Fri, but with a shortage of volunteers, it was mostly four days a week and Covid has either shut our doors or made visitors hesitant to attend. Our annual attendance was down again to 359 and that's 3 people using us each day we are open. For the first time, more people were here getting assistance than just using a computer. 87 people or 24% just used a computer, but we helped 215 (60%)

to learn basic computer skills, and helped 3 job hunters with their cv. Though overall numbers are significantly lower, the ratio for people who really need our help is radically higher, ie computer basics ratio is usually 16% or 11%.

Our total user generated income was down this year at \$1,613.67, of which \$561 was donations from Marton Hub users, and we rely on grant and trust funding to cover our biggest expense which is staff. This year, I applied for \$61,000 to 5 agencies, and \$43,000 was raised (72%).

Angela Coleman



Improving computer access and computer skills in our community





# MOREHU GLOBAL NETWORK



## The Ratana Experience



Ratana ICT Hub services Turakina, Ratana and Whangaehu, providing a friendly place to mingle and catch up with old friends, share photos on facebook, do your online banking or just check your emails.

With COVID 19 putting the Ratana Marae into complete lockdown over July 2021-June 2022, Ratana ICT Hub became the Headquarters for Church Executive, Ratana Bands, Ratana Clergymen, sale of church merchandise, Maramatanga Sports Club community meetings, training modules and digital engagement programs. 'Te Reo O Te Uru' Maori online content platform filmed all hui over 2021 and 2022 live-streaming from the Ratana ICT Hub out to the nation.



Improving computer access and computer skills in our community

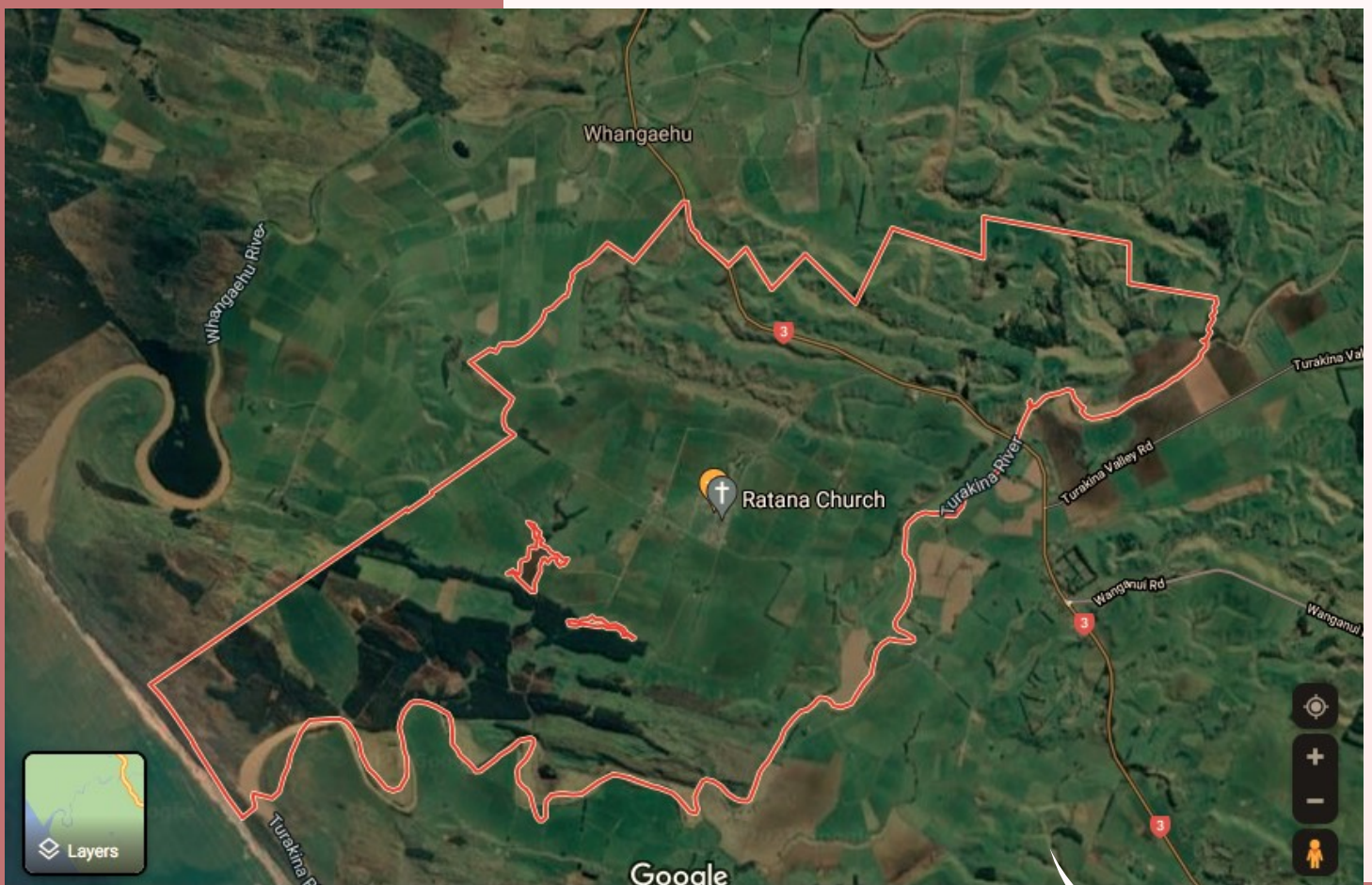


## Marae Connectivity

The Ratana ICT Hub are extremely grateful to the Marton and Surround ICT Hub Trust, its Sponsors and Funders for keeping this little 5x7ft Ratana ICT Hub pumping with power and Internet in these hard financial times, allowing the Ratana people to connect to their whanau nationally and internationally. We especially thank Rashmi and Lequan for all their time and effort at Ratana

Uri Whakatupuranga has been negotiating access to the Maori 5G Spectrum allocation promised by Government in 1999. In June 2021, we are 1 of 2 who after applying to IMSC, have been issued a Ratana 5G Spectrum License by the Radio Spectrum Management (RSM). This will allow Ratana to have its own Internet Service Provider (ISP) which we hope to pilot as a Local Network inside the Ratana Community running MGN to all homes whether they have Internet access or not.

Marae free internet supplied by the government will come to an end in 2023, meaning the Ratana ICT Hub will be the **only** free public space to access the Internet in a 25km radius, bridging this connectivity gap. Digitisation of essential services like healthcare and education are leading to a wider digital divide. Individuals who are not connected will find it increasingly difficult to hear and see what is happening much less make use of public, private and other service opportunities.



Improving computer access and computer skills in our community



## Digitisation of historical archives and Morehu Global Network (MGN)

With COVID 19 empowering people to share ideas and connect in new and innovated ways online, Puawai and Arahi have expanded the Morehu Global Network to meet their needs and provide the support online.

The domain name is <https://www.ngamorehu.nz/> and with security SSL certified registration and login administered by Puawai through messenger contact on the Ratana ICT Hub 'facebook' page.

The first part of the project is at the half way stage, the historical data and images in chronological timeline. The second stage of the MGN is the implementation of the Morehu Video library, documentary's, movies, music video etc. The third stage will be the Pictorial Library of images 3D, AI etc. The fourth stage will be the MGN Social Media Network.

- ▶ 01 Te Whetumarama ote Kotahitanga
- ▶ 02 Te Rongopai Hou A T.W.R Mangai-Piri Wiri Tua
- ▶ 03 Ihaka Te Tai Collection
- ▶ 04 Pukapuka Collections
- ▶ 05 All Worldtour Tours 1924-1925
- ▶ 06 All New Zealand Tours 1919 -1939
- ▶ 07 South Island Tours 1921-34-35
- ▶ 08-----
- ▶ 09 Takutai Moana Koea
- ▶ 10 Pou Dance & Haka Song
- ▶ 11 Maramatanga Sports Club
- ▶ 12 Peene-Reo-R.M.C
- ▶ 13 Music Culture Sports
- ▶ 14 2021 New Scans Collections
- ▶ 15 Haahi Main Days Photos
- ▶ 16-----
- ▶ 17 Tahupotiki Wiremu Ratana
- ▶ 18 Temple-Manuao History
- ▶ 19 Full Photo Collection
- ▶ 20 Photo Ratana Pa
- ▶ 21 Photo Morehu Collections
- ▶ 22 Photo Collections Repairs
- ▶ 23\_Ratana Bands Tours Etc...
- ▶ 24 Photo Collection
- ▶ 25-----
- ▶ 26 Tangi-Tombstones Monuments
- ▶ 27\_Zone Wedding Collection 2019
- ▶ 28 Ture Tangata Collections
- ▶ 29-----
- ▶ 30\_Hamuera - Gateway
- ▶ 31\_Te Takutai Moana - 2 Whales
- ▶ 32\_Te Reinga Wairua
- ▶ 33\_Rere O Kapuni
- ▶ 34\_Ratana Pa Buildings
- ▶ 35\_History ote Whare Whakamoemiti
- ▶ 36-----
- ▶ 37\_Te Omeka Pa
- ▶ 38\_Whare Maori
- ▶ 39\_Maramatanga Documentaries
- ▶ 40\_Haahi Ratana Footage
- ▶ 41\_Morehu Video Interviews
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- ▶ 48 April 2021 Medley Backup
- ▶ Archive01

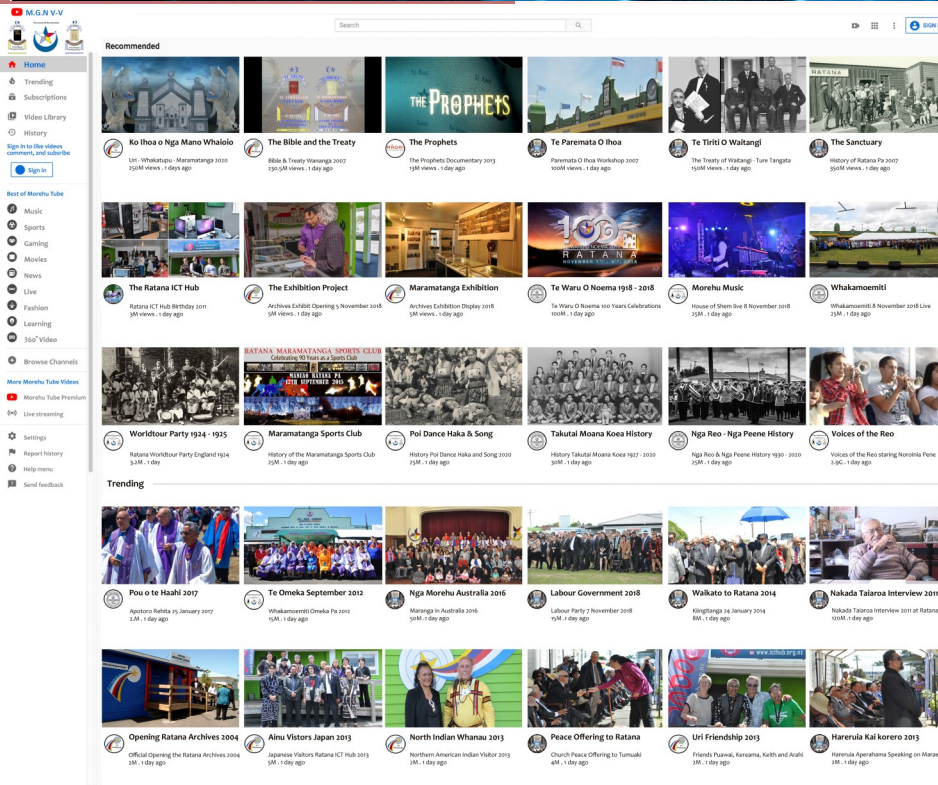


Torch

Screen

Photo

Library



Improving computer access and computer skills in our community



Ratana—January 2022



Improving computer access and computer skills in our community





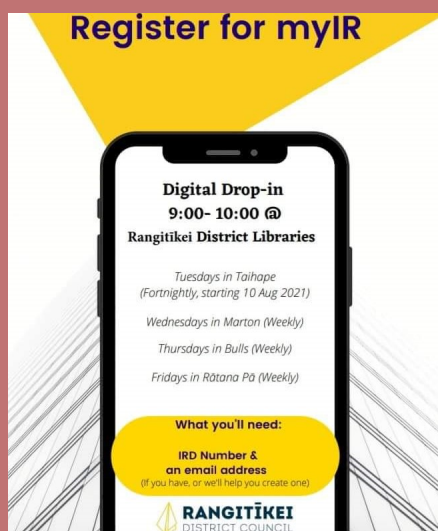
## Digital Engagement Coordinator

Rashmi Natarajan continued her work as Digital Engagement Coordinator for the Rangitikei District Council until May 2022, a 15 month contract supported using the Provincial Growth Fund.

Rashmi continued to survey locals and provide code club, smartphones for older people, vaccine passes and used Marton and Ratana Hubs extensively, as well as local libraries for running digital programmes.

As May 2022, Rashmi was training at least 25 people (including children and the elderly) out of the hubs for a minimum of 6 hours each week for her ongoing digital classes for seniors and code club lessons for children aged 9-13. Based on her digital needs survey results, she launched smartphone training sessions for seniors in Jan 2022 alongside internet banking course which was launched in early April 2021.

Code Clubs in Marton and Ratana ICT Hubs restarted in May 2022 ran throughout the school year excluding school holiday breaks.



The RDC's Digital Engagement Coordinator used the survey to right before delivering courses between March 2021 and May 2022

Digital Inclusion Survey	
<b>Details</b>	
What is your age?	
<input type="checkbox"/> 18 years/under	<input type="checkbox"/> 19-30 <input type="checkbox"/> 31-50
<input type="checkbox"/> 51-64	<input type="checkbox"/> 65+
Ethnicity	
<input type="checkbox"/> NZ European	<input type="checkbox"/>
<input type="checkbox"/> Māori	<input type="checkbox"/>
<input type="checkbox"/> Samoan	<input type="checkbox"/>
<input type="checkbox"/> Asian	<input type="checkbox"/>
<input type="checkbox"/> Other European	<input type="checkbox"/>
<input type="checkbox"/> Prefer not to say	<input type="checkbox"/>
Others (please specify)	
Occupation	
<input type="checkbox"/> Student	<input type="checkbox"/> Work (Full/Part-time)
<input type="checkbox"/> Business owner	<input type="checkbox"/> Unemployed
<input type="checkbox"/> Retired	<input type="checkbox"/>
Which town in the Rangitikei district do you live?	
Do you use a digital device?	
<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, what type of a digital device do you have access to?	
<input type="checkbox"/> Personally owned	<input type="checkbox"/> Borrowed <input type="checkbox"/> Public
Most commonly used device(s): (Mobile phone, Desktop, Laptop, Tablet, etc.,)	
<b>Motivation and Access</b>	
Would you use the internet for connecting with family and whānau?	
<input type="checkbox"/> Yes	<input type="checkbox"/> Maybe <input type="checkbox"/> No
<input type="checkbox"/> Already do	
Would you use the internet to keep up with news and events?	
<input type="checkbox"/> Yes	<input type="checkbox"/> Maybe <input type="checkbox"/> No
<input type="checkbox"/> Already do	
Would you use the internet to find employment?	
<input type="checkbox"/> Yes	<input type="checkbox"/> Maybe <input type="checkbox"/> No
<input type="checkbox"/> Already do	
Would you use the internet for banking?	
<input type="checkbox"/> Yes	<input type="checkbox"/> Maybe <input type="checkbox"/> No
<input type="checkbox"/> Already do	
Do you have an internet connection at home?	
<input type="checkbox"/> Yes	<input type="checkbox"/> No
If Yes, what type of internet connection do you have?	
<input type="checkbox"/> ADSL	<input type="checkbox"/> Wireless in rural areas
<input type="checkbox"/> Mobile Broadband	<input type="checkbox"/> Rural Broadband
<input type="checkbox"/> Don't know	
If No, why are you not connected?	
<input type="checkbox"/> No affordable service available	
<input type="checkbox"/> Poor reception/service	
<input type="checkbox"/> No time/Too busy	
<input type="checkbox"/> Not confident about using it	
<input type="checkbox"/> Internet is confusing to use	
Do you ever use the internet in public facilities where you live?	
<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, name the place:	
How often do you go online?	
<input type="checkbox"/> At least once a week	<input type="checkbox"/> At least once a month
<input type="checkbox"/> A couple of times in the last year	
<b>Skills &amp; Training</b>	
How would you rate your ability to use the internet?	
<input type="checkbox"/> Excellent	<input type="checkbox"/> Good
<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
What kind of digital training programmes would you most likely participate in? (You can tick more than one box)	
<input type="checkbox"/> Online banking	
<input type="checkbox"/> Finding a job online or creating a CV	
<input type="checkbox"/> Creating and updating websites for businesses	
<input type="checkbox"/> Writing life stories and creating articles	
<input type="checkbox"/> Use online marketplaces to buy and sell, e.g. Trade Me	
<input type="checkbox"/> Keep in touch using email, instant messaging, video calls and social media to reduce isolation	
<input type="checkbox"/> Create artworks using digital tools and share these online	
<input type="checkbox"/> Booking travel	
<input type="checkbox"/> Access government services online, e.g. Setting up RealMe account and navigating through it	
<input type="checkbox"/> Learn how to create presentations using commonly available tools such as PowerPoint, Keynote or Prezi	
You may also wish to list any topic(s) that you would like to receive training on.	

# Annual Statements of Financial Performance and Financial Position

Marton and Surrounds ICT Hub Charitable Trust Board



**TAIT PEARCE**  
CHARTERED ACCOUNTANTS

## Contents of Performance Report

For the Year Ended 30 June 2022

Contents of Performance Report	1
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Statement of Service Performance	3
Statement of Receipts and Payments	4
Statement of Financial Position	5
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## 2022 Performance Report

Marton and Surrounds ICT Hub  
Charitable Trust Board



# Annual Statements of Financial Performance and Financial Position

Marton and Surrounds ICT Hub Charitable Trust Board



**TAIT PEARCE**  
CHARTERED ACCOUNTANTS

## Entity Information

As at 30 June 2022

Marton and Surrounds ICT Hub Charitable Trust Board is a charitable trust registered under the Charities Act 2005.

Nature of Business	To provide support and training facility.
Address	33 High Street Marton
Email Address	marton.ict.hub@gmail.com www.ict.hub.org.nz www.facebook.com/ratana.hub
Telephone	06 881 1512
Accountants	Tait Pearce & Co Ltd Chartered Accountants 156 Victoria Avenue Whanganui
IRD Number	106-470-316
Registered Charity Number	Incorporated Society and Charitable Trust CC46184

# Annual Statements of Financial Performance and Financial Position

Marton and Surrounds ICT Hub Charitable Trust Board



**TAIT PEARCE**  
CHARTERED ACCOUNTANTS

## Statement of Service Performance

For the Year Ended 30 June 2022

### Description of the Charitable Trust's Outcomes

Computer Hubs in Marton and Ratana are the IT help desks for their communities - available for learning new skills or getting help with computer problems. We promote digital inclusion by focusing on the needs of the rural and isolated, young, older, low income, Maori and Pacifica.

	Actual 2022	Budget 2022	Actual 2021
Days open each year	118 days	200 days	201 days
Attendance at Marton Hub	359 days	1,000	201 days
Attendance at Marton Hub	359	1000	957
Volunteer Contributions	501 hours in Marton - \$10,632 at minimum wage	1,000 hours at Marton and Ratana	1,084 hours in Marton - \$26,190 at minimum wage and more at Ratana
Visitors who are new computer users and rarely used a computer	1 never used and 9 rarely used	20 never used and 10 rarely used	10 never used and 15 rarely used
Visitors who learnt a new computer skill and received help with a CV	215 learn new skill & 3 job seekers	300 learn new skills & 10 job seekers	340 learn new skills & 4 job seekers

### Other Information

Further information can be found in the Annual Report produced each year that is available on the website [www.ichub.org.nz](http://www.ichub.org.nz)

These financial statements are to be read in conjunction with the accompanying Notes. These statements have been compiled without undertaking an audit or review engagement.

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# Annual Statements of Financial Performance and Financial Position

Marton and Surrounds ICT Hub Charitable Trust Board



**TAIT PEARCE**  
CHARTERED ACCOUNTANTS

## Statement of Receipts and Payments

For the Year Ended 30 June 2022

	Note	Actual 2022 \$	Actual 2021 \$
<b>Operating Receipts</b>			
Donations, fundraising and other similar receipts	2	43,561	56,099
Receipts from providing goods or services	3	813	2,786
Interest, dividends and other investment income receipts	4	40	13
<b>Total Operating Receipts</b>		<b>44,414</b>	<b>58,897</b>
<b>Less Operating Payments</b>			
Volunteer and employee related payments	5	37,530	36,620
Payments related to providing goods or services	6	7,509	6,883
<b>Total Operating Payments</b>		<b>45,039</b>	<b>43,503</b>
<b>Operating (Deficit) Surplus</b>		<b>(625)</b>	<b>15,394</b>
<b>Capital Receipts</b>			
Receipts from the sale of resources	7	750	-
<b>Capital Payments</b>			
Purchase of resources	8	-	11,452
<b>Increase in Bank Accounts and Cash</b>		<b>125</b>	<b>3,942</b>
Bank Accounts and Cash at the beginning of the financial year		23,674	19,731
<b>Bank Accounts and Cash at the end of the financial year</b>		<b>23,799</b>	<b>23,673</b>
<b>Represented by:</b>			
Westpac 00 Account		8,719	23,622
Westpac 01 Account		15,080	52
<b>Total Bank Accounts and Cash at the end of the financial year</b>		<b>23,799</b>	<b>23,674</b>

These financial statements are to be read in conjunction with the accompanying Notes. These statements have been compiled without undertaking an audit or review engagement.

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# Annual Statements of Financial Performance and Financial Position

Marton and Surrounds ICT Hub Charitable Trust Board




**TAIT PEARCE**  
CHARTERED ACCOUNTANTS


## Statement of Financial Position

As at 30 June 2022

	Note	2022 \$	2021 \$
<b>Schedule of Resources</b>			
<b>Bank Accounts and Cash</b>			
Westpac 00 Account		8,719	23,622
Westpac 01 Account		15,080	52
		<b>23,799</b>	<b>23,674</b>
<b>Other resources</b>			
Property, Plant and Equipment	9	104,840	108,893
<b>Schedule of Other Information</b>			
There is no other information to present.			

The Performance Report has been approved by the Members of the Committee, for and on behalf of the Marton and Surrounds ICT Hub Charitable Trust Board:

  
\_\_\_\_\_  
Trustee  
Melanie Bovey

  
\_\_\_\_\_  
Trustee  
Robyn Surville

These financial statements are to be read in conjunction with the accompanying Notes. These statements have been compiled without undertaking an audit or review engagement.

SHARYN PEARCE JP, B.BUS, CA (DIRECTOR) LYNDSEY TAIT JP, B.C.A., Page 5 (SULTAN)  
Members of the College of Chartered Accountants Australia + New Zealand



# Annual Statements of Financial Performance and Financial Position

Marton and Surrounds ICT Hub Charitable Trust Board



**TAIT PEARCE**  
CHARTERED ACCOUNTANTS

## Depreciation Schedule

For the Year Ended 30 June 2022

	% PVT USE	Cost on HAND	OPENING WDV	ADJ & ADD	SALE PRICE	PROFIT (LOSS)	DISPOSAL DATE	RATE & TYPE	DEPN	ACC DEPN	CLOSING WDV
<b>Plant &amp; Equipment</b>											
3 Round Tables		2,947	2,947	-	-	-		.00D	-	-	2,947
7 iMac 21.5"		14,357	16,408	-	200	(1,851)		.00D	-	-	14,357
13 EVO Chairs		2,834	2,834	-	-	-		.00D	-	-	2,834
Mackbook Pro		1,606	1,606	-	-	-		.00D	-	-	1,606
8 Avant Chairs		569	569	-	-	-		.00D	-	-	569
4 iMac 21.5"		7,716	7,716	-	-	-		.00D	-	-	7,716
Apple iPad		579	579	-	-	-		.00D	-	-	579
Philips Headphones		606	606	-	-	-		.00D	-	-	606
3 iMacs		6,004	8,005	-	550	(1,451)		.00D	-	-	6,004
4 Apple iMac 21.5"		7,662	7,662	-	-	-		.00D	-	-	7,662
5 iMac 21.5"		11,145	11,145	-	-	-		.00D	-	-	11,145
Teardrop Flag & Stand		595	595	-	-	-		.00D	-	-	595
4 iMac 21.5"		8,795	8,795	-	-	-		.00D	-	-	8,795
2 Apple iPads (Grey)		1,985	1,985	-	-	-		.00D	-	-	1,985
3D Printer		1,140	1,140	-	-	-		.00D	-	-	1,140
4 Apple Keyboards		340	340	-	-	-		.00D	-	-	340
Apple iMac 27"		2,829	2,829	-	-	-		.00D	-	-	2,829
Flag Hunterville		435	435	-	-	-		.00D	-	-	435
Brother Printer Hunterville		269	269	-	-	-		.00D	-	-	269
Apple iMac 21.5"		9,715	9,715	-	-	-		.00D	-	-	9,715
20 Panasonic Headphones		598	598	-	-	-		.00D	-	-	598
Ratana Small Flag		367	367	-	-	-		.00D	-	-	367
4 Apple iMac 21.5"		10,296	10,296	-	-	-		.00D	-	-	10,296
2 iMac 24"		4,998	4,998	-	-	-		.00D	-	-	4,998
2 Apple iPad (8th Generation) Tablet		1,937	1,937	-	-	-		.00D	-	-	1,937
MB Pro 16IN		4,299	4,299	-	-	-		.00D	-	-	4,299
2 Pro-Tek iPad 10.2/Air, Case		219	219	-	-	-		.00D	-	-	219
		104,840	108,893	-	750	(3,302)			-	-	104,840
<b>TOTAL</b>		104,840	108,893	-	750	(3,302)			-	-	104,840

### Fixed Asset Summary

Opening Value	108,892
Sales	(750)
Loss on Sale	(3,302)
<b>Closing Value</b>	<b>104,840</b>

These financial statements are to be read in conjunction with the accompanying Notes. These statements have been compiled without undertaking an audit or review engagement.

SHARYN PEARCE JP, B.BUS. CA (DIRECTOR) LYNDSEY TAIT JP, B.C.A. CA (CONSULTANT)  
Members of the College of Chartered Accountants Australia + New Zealand

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# Annual Statements of Financial Performance and Financial Position

Marton and Surrounds ICT Hub Charitable Trust Board

Notes to and forming part of the Performance Report

For the Year Ended 30 June 2022



**TAIT PEARCE**  
CHARTERED ACCOUNTANTS

## 1 Statement of Accounting Policies

### Reporting Entity

The Marton and Surrounds ICT Hub Charitable Trust was set up under a Deed of Trust dated 28th July 2010. The Trust was incorporated under the Charitable Trust Act 1957, on 8th September 2010 and registered as a charitable entity under the Charities Act 2005 on 17th February 2011.

The Trust is permitted by law to apply PBE SPFR-C (NFP) Public Entity Simple Format Reporting - Cash (Not for Profit) and has elected to do so. All transactions are reported in the Statement of Receipts and Payments and related Notes to the Performance Report on a cash basis.

### Statement of Compliance and Basis of Preparation

The information is presented in New Zealand dollars. All values are rounded to the nearest \$.

### Specific Accounting Policies

The following specific accounting policies which materially affect the measurement of the Statement of Receipts and Payments and Statement of Financial Position have been applied:

#### (a) Income Tax

The entity is a registered charity and is therefore exempt from Income Tax.

The income tax expense charged to the Statement of Receipts and Payments recognises the current year's provision adjusted for timing and permanent differences between taxable and accounting income. Deferred tax is calculated using the comprehensive basis under the liability method and future tax benefits are not recognised unless realisation of the asset is virtually certain.

#### (b) Goods and Services Taxation (GST)

The Trust is not registered for GST therefore these financial statements have been prepared on a GST inclusive basis.

#### (c) Changes in Accounting Policies

There have been no changes in accounting policies. All policies have been applied on a basis consistent with those from previous performance report.

## 2 Donations, fundraising and other similar receipts

Donations Marton	
J B S Duddings Trust	
T G McCarthy Trust	
RDC Community Initiatives Fund	
NZ Lottery Grants Board	
Page Trust	
Whanganui Community Foundation	
COGS Grant	
Pub Charity	
<b>Total Donations, fundraising and other similar receipts</b>	

2022	2021
\$	\$
561	1,181
15,000	10,000
5,000	-
-	2,501
20,000	15,000
-	2,000
-	9,000
3,000	3,000
-	13,417
<b>43,561</b>	<b>56,099</b>

These financial statements are to be read in conjunction with the accompanying Notes. These statements have been compiled without undertaking an audit or review engagement.

SHARYN PEARCE JP, B.BUS, CA (DIRECTOR) LYNDSEY TAIT JP, B.C.A., TCA (CONSULTANT)  
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# Annual Statements of Financial Performance and Financial Position

Marton and Surrounds ICT Hub Charitable Trust Board

Notes to and forming part of the Performance Report (continued)



**TAIT PEARCE**  
CHARTERED ACCOUNTANTS

For the Year Ended 30 June 2022

<b>3 Receipts from providing goods or services</b>	<b>2022</b>	<b>2021</b>
	\$	\$
Professional Fees	813	1,630
Sundry Income	-	1,156
<b>Total Receipts from providing goods or services</b>	<b>813</b>	<b>2,786</b>
<b>4 Interest, dividends and other investment income receipts</b>	<b>2022</b>	<b>2021</b>
	\$	\$
Interest Received	40	13
<b>Total Interest, dividends and other investment income receipts</b>	<b>40</b>	<b>13</b>
<b>5 Volunteer and employee related payments</b>	<b>2022</b>	<b>2021</b>
	\$	\$
Training & Development Volunteers	1,770	1,860
Wages Marton Hub Manager	32,760	32,760
Wages Ratana	3,000	2,000
<b>Total Volunteer and employee related payments</b>	<b>37,530</b>	<b>36,620</b>
<b>6 Payments related to providing goods or services</b>	<b>2022</b>	<b>2021</b>
	\$	\$
Accountancy & Audit Fees	795	674
Computer Expenses	2,286	1,871
Electricity Ratana	609	605
General Expenses	-	616
Printing & Stationery	52	288
Rent & Rates Ratana	1,464	1,451
Repairs & Maintenance	925	-
Telephone & Tolls Ratana	1,378	1,378
<b>Total Payments related to providing goods or services</b>	<b>7,509</b>	<b>6,883</b>
<b>7 Receipts from the sale of resources</b>	<b>2022</b>	<b>2021</b>
	\$	\$
Capital Sales	750	-
<b>Total Receipts from the sale of resources</b>	<b>750</b>	<b>-</b>
<b>8 Purchase of resources</b>	<b>2022</b>	<b>2021</b>
	\$	\$
Computers	-	11,452
<b>Total Purchase of resources</b>	<b>-</b>	<b>11,452</b>

These financial statements are to be read in conjunction with the accompanying Notes. These statements have been compiled without undertaking an audit or review engagement.

SHARYN PEARCE JP, B.BUS, CA (DIRECTOR) LYNDSEY TAIT JP, B.CA, FCA (CONSULTANT)  
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# Annual Statements of Financial Performance and Financial Position



**TAIT PEARCE**  
CHARTERED ACCOUNTANTS

Marton and Surrounds ICT Hub Charitable Trust Board

Notes to and forming part of the Performance Report (continued)

For the Year Ended 30 June 2022

## 9 Property, Plant & Equipment

	Cost	Depreciation Charged	Accumulated Depreciation	Closing Book Value
	\$	\$	\$	\$
<b>Property, Plant &amp; Equipment 2022</b>				
<b>Plant &amp; Equipment</b>				
3 Round Tables	2,947	-	-	2,947
7 iMac 21.5"	14,357	-	-	14,357
13 EVO Chairs	2,834	-	-	2,834
Mackbook Pro	1,606	-	-	1,606
8 Avant Chairs	569	-	-	569
4 iMac 21.5"	7,716	-	-	7,716
Apple iPad	579	-	-	579
Philips Headphones	606	-	-	606
3 iMacs	6,004	-	-	6,004
4 Apple iMac 21.5"	7,662	-	-	7,662
5 iMac 21.5"	11,145	-	-	11,145
Teardrop Flag & Stand	595	-	-	595
4 iMac 21.5"	8,795	-	-	8,795
2 Apple iPads (Grey)	1,985	-	-	1,985
3D Printer	1,140	-	-	1,140
4 Apple Keyboards	340	-	-	340
Apple iMac 27"	2,829	-	-	2,829
Flag Hunterville	435	-	-	435
Brother Printer Hunterville	269	-	-	269
Apple iMac 21.5"	9,715	-	-	9,715
20 Panasonic Headphones	598	-	-	598
Ratana Small Flag	367	-	-	367
4 Apple iMac 21.5"	10,296	-	-	10,296
2 iMac 24"	4,998	-	-	4,998
2 Apple iPad (8th Generation) Tablet	1,937	-	-	1,937
MB Pro 16IN	4,299	-	-	4,299
2 Pro-Tek iPad 10.2/Air, Case	219	-	-	219
	<b>104,840</b>	<b>-</b>	<b>-</b>	<b>104,840</b>
<b>Total Property, Plant &amp; Equipment</b>	<b>104,840</b>	<b>-</b>	<b>-</b>	<b>104,840</b>

These financial statements are to be read in conjunction with the accompanying Notes. These statements have been compiled without undertaking an audit or review engagement.

SHARYN PEARCE JP, B.BUS. CA (DIRECTOR) LYNDSEY TAIT JP, B.CA. FCA (CONSULTANT)  
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# Annual Statements of Financial Performance and Financial Position



**TAIT PEARCE**  
CHARTERED ACCOUNTANTS

Marton and Surrounds ICT Hub Charitable Trust Board

Notes to and forming part of the Performance Report (continued)

For the Year Ended 30 June 2022

	Cost	Depreciation Charged	Accumulated Depreciation	Closing Book Value
	\$	\$	\$	\$
<b>Property, Plant &amp; Equipment 2021</b>				
<b>Plant &amp; Equipment</b>				
3 Round Tables	2,947	-	-	2,947
7 iMac 21.5"	16,408	-	-	16,408
13 EVO Chairs	2,834	-	-	2,834
Mackbook Pro	1,606	-	-	1,606
8 Avant Chairs	569	-	-	569
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Philips Headphones	606	-	-	606
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2 Apple iPads (Grey)	1,985	-	-	1,985
3D Printer	1,140	-	-	1,140
4 Apple Keyboards	340	-	-	340
Apple iMac 27"	2,829	-	-	2,829
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2 Apple iPad (8th Generation) Tablet	1,937	-	-	1,937
MB Pro 16IN	4,299	-	-	4,299
2 Pro-Tek iPad 10.2/Air, Case	219	-	-	219
	<b>108,893</b>	<b>-</b>	<b>-</b>	<b>108,893</b>
<b>Total Property, Plant &amp; Equipment</b>	<b>108,893</b>	<b>-</b>	<b>-</b>	<b>108,893</b>

## 10 Related Parties

Angela Coleman - Non Trustee member (Provide Management Services) - \$32,760 (2021 \$32,730)

In kind services are provided by the following businesses and individuals with estimated values for 2022 of:

RDC - Marton Venue & broadband expense - \$9,600 (2021 \$9,600)

Rick Coleman - (Angela Coleman's brother) - Website designer - \$1,000 (2021 \$1,000)

Puawai Haggard (Non-Trustee Member)- Ratana Management - \$6,500 (2021 \$4,500)

Damian Turner-Steele (ex Trustee) - Technical Support - \$1,000 (2020 \$1,000) - stood down from Trust in December 2016, but continues to offer Technical Support without payment

These financial statements are to be read in conjunction with the accompanying Notes. These statements have been compiled without undertaking an audit or review engagement.

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# Annual Statements of Financial Performance and Financial Position

Marton and Surrounds ICT Hub Charitable Trust Board

Notes to and forming part of the Performance Report (continued)



TAIT PEARCE

CHARTERED ACCOUNTANTS

For the Year Ended 30 June 2022

## 11 Capital Commitments

The charitable trust has no capital commitments as at 30 June 2022 (2021: Nil).

## 12 Contingent Liabilities

The charitable trust has no contingent liabilities and no guarantees as at 30 June 2022 (2021: Contingent Liabilities Nil, Guarantees Nil).

## 13 Events Occurring After Balance Date

There were no events that have occurred after the balance date that would have a significant impact on the Performance Report (2021: Nil).

These financial statements are to be read in conjunction with the accompanying Notes. These statements have been compiled without undertaking an audit or review engagement.

SHARYN PEARCE JP, B.BUS., CA (DIRECTOR) LYNDSEY TAIT JP, B.CA., F.A. (CONSULTANT)  
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## OUR KAUPAPA

The big divide is no longer just a digital divide, it's a motivational divide. Who has the motivation to take advantage of the tools that are out there? (Thomas L. Friedman).

The computer is the best self-learning tool ever invented. Once you have learned the basics, you just need to Google your problem (using the correct terms) and watch a You Tube clip until you have learned the new skill. If you have the motivation to learn, then our Hubs are here to help you find those resources that are available to all, free of charge ... Google the Khan Academy or TED talks or Harvard University to be inspired.

If you have a problem that you can't fix or a curiosity to know more, then come to our Hubs. Most people learn new digital skills from a combination of trial-and-error strategies along with an "elbow-to-elbow" friend who offers appropriate help and support when needed. To accommodate often busy lives, and to be there when the motivation strikes, adults need flexible, short-term and drop-in centres, catered to their needs, where they can explore and learn, supported by knowledgeable and supportive assistants who offer just-in-time learning strategies. We don't know everything, but are willing to sit with you to figure out the problem together. We can share what we have learned about the latest development, but will do all we can to make ourselves redundant, so that you can do it yourself next time.

### That's what we provide!



Improving computer access and computer skills in our community

## Marton and Surrounds ICT Hub Charitable Trust Board

Marton ICT Hub  
33 High Street  
Behind Marton Library  
Marton 4710  
Ph 06 327 0092  
Mob 021 1234 727  
Email: [marton.ict.hub@gmail.com](mailto:marton.ict.hub@gmail.com)

Ratana ICT Hub  
4 Taihauauru St  
Ratana 4581  
  
Ph: 06 342 6995  
Mob: 027 231 9050  
Facebook: [Ratana.ICT.Hub](https://www.facebook.com/Ratana.ICT.Hub)

Incorporated Society since 10 September 2010 (2540216)

Registered Charity since 17 February 2011 (CC46184)

Bank Details: Westpac, Marton 03 0683 0209259 000

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